

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 48  
MARCH 13, 2013 – WORK SESSIONS**

**WSU / Extension Services  
Summary Minutes**

Work Session was held between the County Commissioners and WSU/Extension on Wednesday, March 13, 2013, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Kelly Emerson, Chair-Excused   **Staff:** Debbie Thompson  
Helen Price Johnson, Member  
Jill Johnson, Member

**Staff Present:** Tim Lawrence, Director, Sarah Bergquist, Janet Stein

**Others Present:** Elaine Marlow, Budget Director

Record @ 00:05

**Subject/Description:** Misc updates

**Attachment:** none

- WSU is in the preliminary stages of looking at options of joining the Greenbank Farm.
- At a June work session Karen Bishop, WICD, and Kevin Zobrist, Forest Stewardship Educator, will provide details for the upcoming Forest Stewardship Coached Planning workshops.
- Introduction of the new Island County 4-H Coordinator, Sarah Bergquist.

**Subject/Description:** Update on Island County Noxious Weed Control Board activities

**Attachment:** work update

**Discussion:** Janet Stein updated the Board on current and grant funded projects and stressed the importance of education and outreach.

**Human Services  
Summary Minutes**

Work Session was held between the County Commissioners and Human Services on Wednesday, March 13, 2013, at 9:30 a.m. in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Kelly Emerson, Chair – Excused   **Staff:** Debbie Thompson  
Helen Price Johnson, Member  
Jill Johnson, Member

**Staff Present:** Jackie Henderson, Director; Jerry Pfannenstiel, Veterans VA Case Manager

**Others Present:** Elaine Marlow, Budget Director

Record @ 31:30

**Subject/Description:** Veterans Assistance Fund

**Attachment:** None

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 49  
MARCH 13, 2013 – WORK SESSIONS**

**Action Requested:** Approval to go over limit for rental assistance.

**Follow up:** *Commissioner Johnson moved to waive the policy for Claim V13-24. The motion was seconded by Commissioner Price Johnson and carried unanimously.*

**Commissioners Agenda  
Summary Minutes**

The County Commissioners met during Work Session on Wednesday, March 13, 2013 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners:** Kelly Emerson, Chair, Excused   **Staff:** Debbie Thompson  
Helen Price Johnson, Member  
Jill Johnson, Member

**Others Present:** Elaine Marlow, Budget Director; Melanie Bacon, Human Resources Director

Record @ 38:10

**Subject/Description:** Planning Director Job Description

**Attachments:** none

**Discussion:** Revise the job description to emphasis more of a leadership skill set.

Dialogue also ensued regarding advertising and process going forward.

**Follow up:** Human Resource Director will bring back a revised job description at the March 20, 2013 work session.

**Subject/Description:** Planning Project Work

**Attachments:** Projects and Issues Requiring Action

**Discussion:** The Board reviewed the projects and issues requiring action by the Planning Department.

**Follow up:** Elaine will work to develop a consultant contract with Bob Pederson. The Board will discuss interim steps at their March 20, 2013 work session.

**Subject/Description:** WSAC Shared Revenue letter

**Attachments:** draft letter

**Discussion:** Commissioner Price Johnson will forward the draft letter to Elected Officials for their comments, author the edits on behalf of Island County and bring forward for signature on Monday.

**Subject/Description:** NACo Report

**Attachments:** Handout

**Discussion:** Commissioner Price Johnson provided a follow-up report from the National Association of Counties Legislative Conference she attended March 3-5 in Washington DC.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 50  
MARCH 13, 2013 – WORK SESSIONS**

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Kelly Emerson, Chair

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Helen Price Johnson, Member

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Jill Johnson, Member

ATTEST:

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Elaine Marlow, Clerk of the Board